



PINNACLES FC MEETING MINUTES

April 21, 2026

Meeting held at 8:00 pm - Held Virtual

Attendees: Mike Bryan, Bob, Pond Curtis Gibbons, Daniela Schulz

Call to order at 8:05pm

Meeting Minutes Adoption It was moved and seconded to acceptance of prior meeting minutes – March 19, 2026, as circulated. **CARRIED (unanimously).**

1. Financials

- a. **Accounting Services:** The accounting services have been moved to a new accounting firm successfully, the new firm is OMLAND Heal started April 01, 2026.
- b. **Document Storage:** Documentation is currently locked but in a common space. Club needs to review storage of these documents, and the years required to keep the documentation. Daniela will be working on this with the staff.
- c. **Payroll Automation/Junior Coaches:** Admin/Ops requested having automatic payroll system. Junior coaches to track time with an application, time management applications to be explored to also sync with accountant and lessen burden of paid staff. The Treasurer (Daniela) with Operations (Sue) will continue to work on this project.
- d. **Club Credit Card:** The new card has not arrived; however the bank has started the transfer. It has been 6 weeks waiting for the updated information from the Credit Union.
- e. **Current Budget Overview:** The budget requires to be cleaned up by the new accounting firm, this will include moving expenses to the correct general ledgers. Further details of cost for fields, equipment etc. will be worked on with the Operations staff and the accountant over the coming months for the 2027 financial planning.

Programming

a. City of Penticton:

- i. **Net Sharing/Storage:** Penticton City will be purchasing all 8 aside nets from PFC. Clarification on who will need to provide the nets for the goals is still required. The city has not confirmed if there will be any additional cost for the field rental or the equipment due to the purchase of the additional 8 aside nets.
- ii. **City Repairs/Signs:** No update from the City, nor response.



- iii. **Small Repairs:** No City response further than it being high priority.
- iv. **Sponsorship:** The Vice Chair is working with the City to determine removal of the banners in the dome, this would coincide with the interior light repairs.
- b. **TeamSnap Registration:** The Board wants to use TeamSnap for budgeting and future planning and is in discussions for access to records from both TeamSnap and TeamSnap One.
- c. **Management Consultant Presentation:** Matt Holbrook attended to present a Management Consultant offering on a short-term contract to assist PFC with concrete structuring. The goal being to establish stronger clubs in Westside and South Okanagan being able to work together and provide strong stabilization for the available kids.
- d. **Staff Roles and Responsibilities:** The Board reviewed provided workload and roles matrices provided by club staff and discussed current workload and task completion, with a review of the recently launched Spring Season and Winter 2.
- e. **Club Structure Re-Organization:** Stemming from the review of the staff roles and responsibilities, the Board discussed the current role lists as listed in each staff member's agreements and how that aligns to current tasks being completed day to day. The Board's decision to undertake a process with the above-mentioned Management Consultant to work with both the Board and PFC Staff to re-structure for future completion of initiatives and club growth.

Termination: Meeting called at 10:25 pm

Next Meeting: TBD