



PINNALCES FC BOARD MEETING

December 18th, 2025

Held at the Sportplex Boardroom in Penticton, BC.

Attendees: Mike Bryan, Sarah Johnston, Curtis Gibbons, Daniela Schulz, Kelsey Harrington

ELECTION OF BOARD:

The board discussed the roles and the responsibility of each member. It was moved and seconded to elect the following roles:

Chair - Curtis Gibbons

Vice-chair - Bob Pond

Treasurer - Daniela Schulz

Secretary - Kelsey Harrington

Director 1 - Mike Bryan

Director 2 - Sarah Johnston

CARRIED (unanimously)

The board discussed the current access of the previous board. He Secretary (Kelsey) will request from the administration staff to provide access to the emails for each board member based on their position.

FINANCIALS

1. **Bank Signing Authorization:** The current banking facility is Valley First, updated signing authority needs to be set as soon as possible, first to remove previous board authority and second to set up the new signees. The Director 2 (Sarah) will draft the required letter for the credit union to update the account. The following members will have signing authority, Sarah, Daniela, Bob and Curtis. The Secretary excused herself from the signing authority.

The board also discussed that a few cheques require to be signed as not all the cheques were signed prior to the Annual General Meeting, there are two employees pay that require to be signed as soon as possible once the signature are updated at Valley First.

2. **Board Change Notification:** The Secretary (Kelsey) will notify BC Soccer and Central Okanagan Youth Soccer Association (COYSA) if the recent boards changes from the results of the December Annual General Meeting.

3. **Club Credit Card:** The board discussed the current credit and the limitation with the current limit. The credit card will be required to be updated for the Treasurer and further discussion will take place over the coming months for the board to review.

POLICIES

1. **Bylaw Update:** Per the Annual General Meeting on December 11th, 2025. The bylaws require to be updated to BC Soccer. The Secretary will review the current bylaws and update with the administrative staff to inform BC Soccer. and COYSA.
2. **Bylaw Review:** The board will review the bylaws for further ownership review over the coming fiscal year.
3. **Employment Contract:** The board discussed the concerns with social media post and any defamation suit regarding a previous employee. The board reviewed the information provided and the chair will review the details with the legal counsel that assisted the board with any concerns.

PROGRAMMING

1. **Administrative, Operation and Director Roles:** The board discussed reviewing and ensuring alignment of the current roles per the job descriptions of the employees of the club. The board will continue to work towards being a governance board and not an operational board.
2. **Winter 2 Program:** The chair and vice chair will be reaching out to the Director of Football to review the Winter 2 programming and scheduling. Once an updated is provided the board will confirm scheduling and details will be shared with the ownership. The board discussed that the current time slots that are scheduled with the City of Penticton need to remain and changes to the time slot are challenging. Further if time slots are not used, the City of Penticton may reduce the current indoor field hours.
3. **Coever Contract:** The chair and vice chair will be reviewing the Coever contract that was proposed for the Winter 2 programming with the Director of Football. Once further details are provided the board will provide details for the Winter 2 programming.
4. **City of Penticton:** A meeting with the City of Penticton will be scheduled for the new year. The city has requested the meeting.

TERMINATION

The meeting was terminated at 8:07 pm

NEXT MEETING SCHEDULED FOR: January 12th, 2026 at 7:30 pm